

# Madeleine Milburn Literary, TV & Film Agency: Associate Rights Agent

**Jobs** Wednesday, 17th February 2021

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*A unique opportunity to join a dynamic, world-renowned and expanding literary agency at the very centre of the publishing industry*



Representing bestselling authors including Gail Honeyman, Ashley Audrain, Clare Pooley, C.L. Taylor, Katherine May, Fiona Barton, C.J. Tudor and Holly Bourne, the agency has a reputation for talent spotting new writers and negotiating major deals across all media.

Madeleine Milburn Ltd is looking for an energetic, creative, and highly-motivated Associate Rights Agent. This crucial role is best suited for someone with at least two years' office and/or industry experience and a desire to progress within international rights at the agency. They should also have a proven track record of administrative excellence, be a voracious reader, and have a keen interest in the international book market. Languages are beneficial but not essential.

As part of an ambitious team your role will demand a sense of urgency coupled with an aptitude for calm, an articulate phone and writing style, a desire to learn and to initiate, and outstanding organisational and time management skills.

Responsibilities include (but are not limited to): assisting with international rights for adult and children's fiction and non-fiction; creating agency marketing material; scheduling and attending book fairs; royalty and contract processing; website and database management; responsibility for agency media in relation to international rights; working with co-agents and publishers in select territories; handling international publicity for authors; and general office duties.

With Madeleine crowned Agent of the Year in 2018 and shortlisted in 2020, the same year Liane-Louise was shortlisted for Rights Professional of the Year, *The Push* by Ashley Audrain and many others dominating charts around the world, the MM Agency list expanding more than ever in its nine-year history with the appointment of its first dedicated non-fiction agent, and a fierce reputation for launching the international careers of our authors, the successful candidate will be joining the international rights team at an incredibly exciting moment in the agency's history, and has the potential to play an important role in its future.

We pride ourselves on investing in our staff, and are offering a salary of £24K-£27K, based on experience.

To apply, please email your CV and a covering letter addressed to Liane-Louise Smith (Rights Director) that



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includes your notice period, salary expectations and the last five books you have enjoyed to [jobs@madeleinemilburn.com](mailto:jobs@madeleinemilburn.com) no later than 3 March 2021. We reserve the right to close the recruitment process early if we find the right candidate, so advise you to get your application in as soon as possible.

We welcome applications from any individual regardless of ethnic origin, gender, disability, religious belief, sexual orientation, or age. All applicants will be considered on merit.

For further information, visit [www.madeleinemilburn.com](http://www.madeleinemilburn.com).

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